

# REGIONAL ECONOMIC COMMUNITY ACTION PROGRAM, INC.

# HEAD START



# ANNUAL REPORT 2022

# DIRECTORS MESSAGE

## A TIME TO REFOCUS

The 2021-2022 program year brought a fresh set of challenges and new celebrations. As the COVID 19 pandemic continued, RECAP supported children and families both in person and virtually. The need to shift learning, meals, and services on a moments notice was a task that the children, families and staff executed with incredible grace.

RECAP was able to have more children on site for in person classes, engage with families in outdoor orientations and meetings, and begin to bring our staff together to focus on growth and wellness as a team and as individuals.

RECAP reaffirmed our commitment to staff wellness through a professional development day focused on wellness and teambuilding. The day included an opportunity to meet with wellness providers, education partners, and vendors. The activities and training allowed for a showcase of creativity, innovation, and teamwork with plenty of laughter and rejuvenation.

The closing keynote, Jeanine Fitzgerald, left the group with a well-deserved feeling of accomplishment for all that they do to support children and families. Through laughter and tears, everyone connected with the reality of Jeanine's words, and her stories were a perfect conclusion to support wellness, connection, and helping our team take care of themselves!

This powerful day of togetherness, for the first time in over 2 years, brought a new strength to the team as we continue to move forward in meeting the needs of children and families.

2022 brought back some sense of "normalcy" and children and families celebrated a successful year with parent planned moving up ceremonies. The celebrations marked the beginning of a bright future for RECAP's Head Start children!



**HEATHER DECKER**

SENIOR DIRECTOR OF EARLY CHILDHOOD DEVELOPMENT

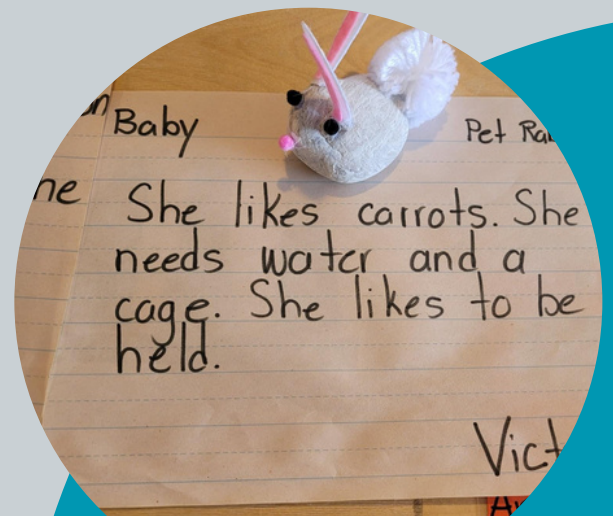
# PROFILE



Head Start is a Comprehensive child development program that serves preschool children and their families. The overall goal is to increase the school readiness of young children and close the achievement gap between low- income and middle-income children.

RECAP Head Start provides services in the areas of education, health, dental, mental health, nutrition, and family engagement. In addition, the individualized program is responsive to each child's developmental, ethnic, cultural, and linguistic heritage.

Our program serves 184 three- to five-year-old children at three different locations. Each location offers a unique combination of services and program times to meet the needs of enrolled children and families.



# LOCATIONS



**PORT JERVIS**  
**56-58 CHURCH ST.**  
**PORT JERVIS NY, 12771**



**SCOTCHTOWN**  
**240 MIDLAND LAKES RD.**  
**MIDDLETOWN, NY 10941**



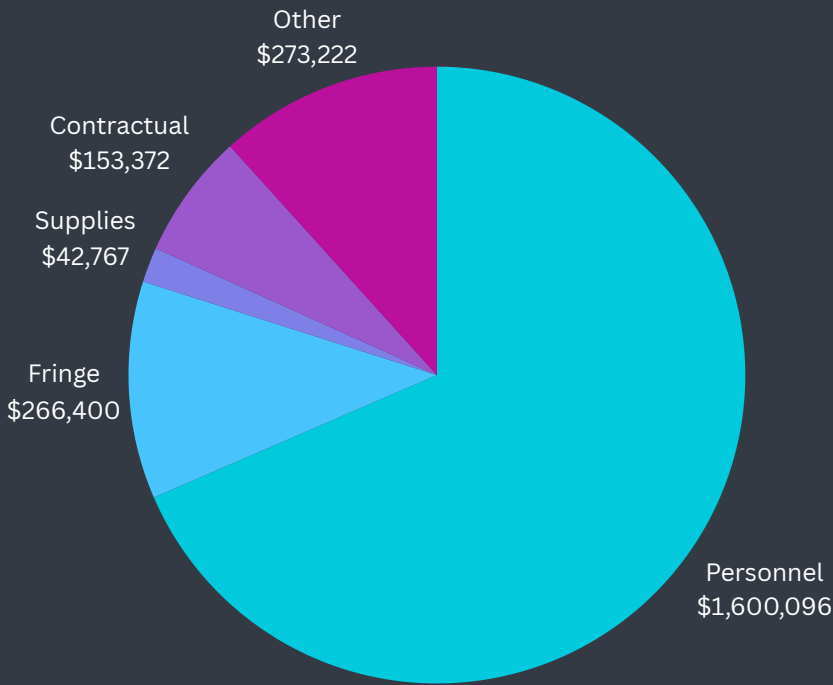
**MIDDLETOWN**  
**96 NORTH BEACON ST.**  
**MIDDLETOWN, NY 10940**

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# FINANCE

## ANTICIPATED EXPENSES



**\$2,833,061**  
Head Start Program  
Operations

**\$583,964**  
Non-Federal Match

**\$22,278**  
Training and Technical  
Assistance

## ACTUAL EXPENSES AND UPDATES

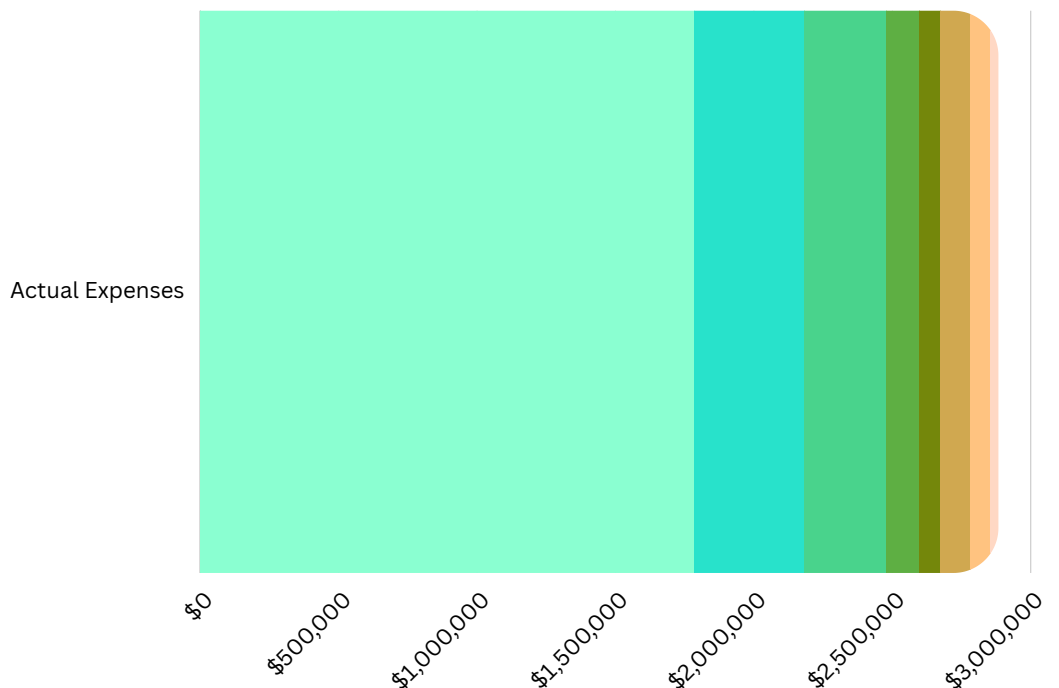
**\$28,226**  
COLA

**\$93,515**  
Child and Adult  
Care Food Program  
(CACFP)

**\$198,548**  
Non Federal Match  
Waiver

**\$20,057**  
ARP and CRRSA  
funds to respond to  
COVID 19

Personnel and Fringe \$1,786,938    Non-Federal Match \$394,609  
 Occupancy / Utilities/ Maintenance/ Insurance \$298,118  
 All Other Expenses \$117,871    Supplies \$77,429  
 Child Transportation \$107,737    Food \$72,231    Training \$28,271



# CHILDREN AND FAMILIES

## FAMILY SERVICES AND

### ENGAGEMENT

#### Family Workshops and Activities:

- Parent/Child Orientation and Phase In
- Dads take your child to school
- Get Acquainted/Introduction to Parent Committee and Policy Council – Roles and Responsibilities
- Lead Poisoning Awareness and Zumba Presentation by OC Health Department
- Fuel Fund/Weatherization by RECAP
- Coping with Stress by NY Project Hope
- Recruitment: Parents as Recruiters
- Building a Stronger Community (Community Assessment)
- Dental Awareness by SUNY Orange Dental Hygiene Students
- Learning about ACES and Resilience (Luisa Scott)
- Kindergarten Transition
- Financial Literacy (Bank of America)
- School Readiness Goals Presentation and Parent Feedback (Patricia Arnold)
- Positive Solutions for Families (Parenting Classes)
- Save Time, Save Money, Eat Healthy (Cornell Cooperative Extension)



# CHILDREN AND FAMILIES

## FAMILY SERVICES AND ENGAGEMENT

### SERVICES

ASSET BUILDING 141

PARENTI...

HOUSIN...

EMERGE...

ENGLIS...

MENTAL HEALTH 26

HEALTH EDUCATION...

JOB TRA...

### FAMILIES

SINGLE PARENT 87

TWO PARENTS 56

### EDUCATION

HIGH SCHOOL DIPLOMA 65

AAS/SOME COLLEGE 35





# SCHOOL READINESS

% OF CHILDREN MEETING OR EXCEEDING WIDELY HELD EXPECTATIONS

95.3%

SOCIAL EMOTIONAL

PHYSICAL  
DEVELOPMENT

98.1%

91.1%

LANGUAGE DEVELOPMENT

COGNITIVE  
DEVELOPMENT

94.6%

91.7%

LITERACY DEVELOPMENT

MATHEMATICS  
DEVELOPMENT

88.8%

# CHILDREN AND FAMILIES HEALTH AND DISABILITIES

**99%** of children have a medical home and **92%** completed a physical exam during the program year.

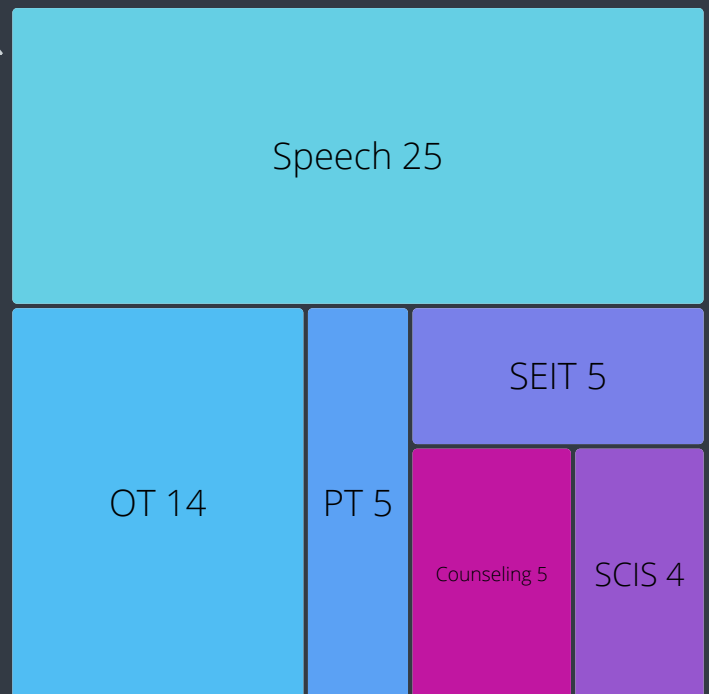
**98.5%** of children have a dental home and **92%** of children completed a dental exam during the program year.



## SERVICES RECEIVED

33 CHILDREN RECEIVED SERVICES IN 2021-2022.

14 CHILDREN ENTERED THE PROGRAM RECEIVING SERVICES AND 19 STARTED TO RECEIVE SERVICES DURING THE PROGRAM YEAR.



# SUMMARY OF MONITORING

## MONITORING

## OUTCOME

### OFFICE OF HEAD START REVIEW

RECAP PARTICIPATED IN A FOCUS AREA 1 REVIEW IN MAY 2021. THE RESULTS WERE FULLY COMPLIANT WITH THE HEAD START PROGRAM PERFORMANCE STANDARDS.

### NEW YORK STATE OCFS LICENSING

MIDDLETOWN HEAD START – FULLY COMPLIANT / NO VIOLATIONS  
SCOTCHTOWN CENTER– FULLY COMPLIANT / NO VIOLATIONS  
PORT JERVIS CENTER – FULLY COMPLIANT / NO VIOLATIONS

### QUALITY STARS NY

MIDDLETOWN HEAD START – PRELIMINARY 4 STAR RATING 12/2021  
SCOTCHTOWN CENTER– PRELIMINARY 4 STAR RATING 10/2021  
PORT JERVIS CENTER – PRELIMINARY 4 STAR RATING 12/2021

### 2022 SUB PART F FINANCIAL AUDIT

'O' CONNOR DAVIES LLP ACCOUNTANTS COMPLETED AN INDEPENDENT AUDIT OF RECAP, INC. IN ACCORDANCE WITH AUDITING STANDARDS GENERALLY ACCEPTED UNDER THE AICPA FOR THE AUDIT PERIOD ENDING FEBRUARY 28, 2022. THEY ISSUED A REPORT OF FINANCIAL STATEMENTS THAT THERE WERE NO MATERIAL WEAKNESSES, SIGNIFICANT DEFICIENCIES, OR NONCOMPLIANCE MATERIAL TO FINANCIAL STATEMENTS NOTED. THERE WERE NO MATERIAL FINDINGS IN FINANCIAL STATEMENTS FOR THE YEAR ENDING FEBRUARY 28, 2022. IN THERE WERE NO MATERIAL WEAKNESSES, SIGNIFICANT DEFICIENCIES, OR REPORTABLE AUDIT FINDINGS AMONG FEDERAL AWARDS



# COMMUNITY ASSESSMENT CORE COMMUNITY NEEDS



1. HOUSING

2. EMPLOYMENT

3. FOOD AND NUTRITION

4. TRANSPORTATION

5. EDUCATION

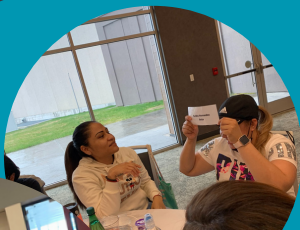
6. MENTAL HEALTH

7. MEDICAL HEALTH

8. LEGAL

9. FINANCIAL

10. CHILD CARE



# THANK YOU

TO EVERYONE THAT MAKES OUR PROGRAM A SUCCESS!

- STAFF
- FAMILIES
- VOLUNTEERS
- POLICY COUNCIL
- BOARD OF DIRECTORS
- AND
- COMMUNITY PARTNERS